



**BIRJHORA KANYA MAHAVIDYALAYA**  
**বীৰঝৰা কন্যা মহাবিদ্যালয়**

**PERSPECTIVE PLAN**  
**2017-18 to 2021-22**



**BIRJHORA KANYA MAHAVIDYALAYA**  
**P.O. & DIST. – BONGAIGAON (ASSAM),**  
**PIN – 783380**



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### **1.1 About the College:**

Birjhora Kanya Mahavidyalaya, Bongaigaon, a premier institute of higher education for women in Lower Assam, was established in the year 1993. The initial objectives of establishing this institution was to disseminate knowledge & skill to the women of nearby areas of Bongaigaon district. Located at the heart of the Bongaigaon town, the college is very well connected both by road and rail communication.

An institution of higher education solely for women was a long felt need of the region. This need brought together a likeminded group of Philanthropists led by Mr. Phani Bhushan Choudhury, MLA of Bongaigaon and sprouted a dream by the name of Birjhora Kanya Mahavidyalaya. Thus, the college first started its journey with just 50 students and 7 faculty members. But today the college has grown into an institute of excellence with more than 800 students and 34 faculty members. Initially the college was started only with the Higher Secondary stage, but subsequently it started the undergraduate courses (B.A) in 1995. The college was accorded affiliation by Gauhati University and recognized by the UGC under sections 2 (f) and 12 (B) of the UGC act. At present the college offers UG courses in Arts both honours & regular. Apart from this the college also have study centres of KKHSOU & IDOL which offers various UG and PG courses through distance mode.

Birjhora Kanya Mahavidyalaya provides a unique and ideal learning atmosphere to the students for their all round development. Apart from scholastic activities the college gives equal importance to the co-scholastics activities, to help the students to develop as an individual with integrity, emotionally and mentally harmonious, physically capable as well as socially and culturally educated. With a team of competent faculty members the college is committed to empower the women of the region.



## 1.2 Vision:

To develop Birjhora Kanya Mahavidyalaya into a centre of excellence in higher education for women by providing comprehensive & balanced education.

The vision of the college is reflected in its mottoes.

1. *"Tamaso ma jyotirgamaya" (Lead us from darkness to light)*
2. *"Vidya dhanam Sarba dhanam Pradhanam" (Knowledge is the greatest wealth of all)*

## 1.3 Mission:

1. Enrichment of Society through harmonious development of women in lower Assam.
2. Upliftment of intellectual quality & self confidence of women through holistic education.
3. Install scientific temperament & humanitarian values needed for living & working in the modern world.
4. Develop social values & stimulate respect & sensitivity for others through knowledge of cultural diversity, language & human rights.

## 2. Strength, Weakness, Opportunity and Challenges (SWOC):

### 2.1 Institutional Strength:

- A premiere institution of higher education for women.
- Situated at the heart of the town with easy communication facilities both by road and rail.
- Advantage of having railway station & Bus terminus within the walking distance of the college.
- Dedicated & sincere teaching & non-teaching staff.
- Good academic reputation developed within short span of time.
- Supporting & active Governing body.
- Involvement of students & teachers in community development programme.
- A congenial work atmosphere.
- An automated Library with KOHA software.
- Study centre of Krishna Kanta Handique State Open University & IDOL of Gauhati University.



- Skill development course for self employment of the students.
- Life skill training through Yoga and Meditation.
- An active NSS Cell emphasising lots of community services
- Emphasise on developing social values through community work / Extension activities.
- Presence of an active and registered Alumnae group
- Contribution of Alumnae both in cash and kind
- Constant support from the Stakeholders.

## **2.2 Institutional Weakness:**

- Lack of residential accommodation.
- Less number of sanctioned posts both in teaching & non teaching as per requirement.
- Less number of skill oriented courses.
- Lack of consultative & placement opportunities.
- Lack of financial support to teachers for academic & professional growth.
- Inadequate infrastructural facilities such as Auditorium, Indoor Stadium, Gym etc.
- Limited resources in the use of digital technology to enhance teaching-learning process.
- Lack of Research projects.

## **2.3 Institutional Opportunity:**

- Emphasis on enhancement of women education to make a better society free from gender bias and discrimination.
- Free & Congenial atmosphere for girl students of the region.
- Linkage between students of rural & urban areas thereby enhancing the benefit to learn from diversity reputed experiences.
- Separate plot of land of 20 bighas may be used for starting other streams (Science/ Commerce for girls of nearby areas).
- Being located at the heart of the town the College has some industrial supports.



- Introduction of skill oriented certificate courses widens the self employment of the students.
- Potential to work as a catalyst of community development with extension activities.
- E-library facilities for both students & teachers.

#### **2.4 Institutional Challenge:**

- Majority of the students being from rural areas are not techno savvy.
- Implementing online courses through SWAYAM, MOOCS etc.
- Least opportunity for implementation of any new curriculum/course.
- Instilling competitive urge among students due to poor communication skill.
- Promoting research culture among students & faculties.
- Introduction of add on vocational courses for enhancement of employability.

### **3. Process of the Perspective Plan:**

Perspective development plan is the blueprint of efforts made by the institution to develop itself as an institute of excellence. It also helps an institution to achieve its vision and mission. The Internal Quality Assurance Cell (IQAC) is meant for planning, guiding and monitoring Quality Assurance and Quality Enhancement activities of the college. The initiation of preparing the perspective plan has been taken by the Internal Quality Assurance Cell for formulation of the perspective plan. The IQAC took into consideration the feedback received from all stakeholders and incorporated the suggestions received from them. The IQAC also holds regular meeting with the HoDs and the faculty members and takes note of the suggestions for bringing quality development of the institution.

The perspective plan of Birjhora Kanya Mahavidyalaya for the period of 2017- 2022 has been prepared by the IQAC from the academic year 2017-2018 to 2021 – 2022 by taking into consideration the quality indicators of seven criteria.

#### **3.1 Aims and objectives of Perspective Development Plan:**

1. To create an enable academic environment with sincerity, discipline and commitment.



2. To provide a platform to the students by giving them an opportunity to face the challenges in the competitive world, with utmost utilization of their potentials in the academic programmes, sports and other events.
3. To ensure maximum utilization of all resources human, financial and physical for the holistic development of the institution.
4. To emerge as a model girls college for quality education.
5. To prepare for NAAC assessment.

### **3.2 Curricular Aspects:**

- To uphold good academic performance continuously.
- The College aims to open Under Graduate Science and Commerce Programme in the near future at the 20 Bighas plot of land.
- Introduce Certificate Course on life skills and value added courses such as Yoga and Meditation, Self Defence, Cutting and Tailoring, Spoken English, Personality Development, Anchoring and T.V host and Beautician course.
- Appointment of sufficient qualified teaching staff.
- Streamlining the feedback system and action taken report.
- Conducting periodic audit as per NAAC guidelines.

### **3.3 Teaching Learning and Evaluation:**

- Conducting learning assessment test for students for identification of Active and slow learner.
- Reduce the gap between sanction seats and seats filled up.
- Review the admission process and incorporate ICT in admission process.
- Follow the reservation guidelines of government.
- To plan effective mode of delivery of curriculum using ICT.
- Develop an effective mentoring system and mapping of Programme Outcome and Course outcome.
- Develop mechanism to increase the satisfaction level of students.
- Organize workshop and seminars for students and teachers at national and international level.
- To plan innovative teaching learning method for participatory and experiential learning.



- Increase the percentage of students participating in extension activities.

### **3.4 Research Innovation and Extension:**

- Institution will try its best to organise UGC and ICSSR funded seminar time to time.
- The institution will continue to organize Workshop/Seminar/FDP Programme time to time.
- The college will make continuous efforts to obtain research grants from funding agencies such as UGC, ICSSR etc.
- The college will take measures to depute the teachers for research seminars /workshops and training.
- College will promote faculty to submit proposal for research grants from UGC, University.
- The college will continue to depute the teachers for research seminars /workshops and training.
- The college will continue to strengthen NSS units for organizing extension activities.

### **3.5 Infrastructure:**

- Increase the numbers of classroom.
- Allotment departmental common room.
- A well equipped auditorium hall with audio visual facilities.
- Full automation of library services.
- Development of canteen and cafeteria.
- A well equipped computer centre.

### **3.6 Student support and progression:**

- To provide for enhanced career counselling opportunities and guidance for competitive examinations, through collaborative mode in association with external agencies



- To mobilize the vast alumnae community for qualitative and quantitative up gradation of the college, through setting up of active alumni units at departmental levels.
- To register the Alumnae Association of the college.
- To arrange for study tours, field and industrial visits for students of all departments and streams, irrespective of the curricular needs.
- To provide for more recreational facilities in the girls' common room.
- To formulate and implement different student welfare and financial support schemes.
- To carry out different faculty and student exchange programs through various MOUs and collaborations.
- To put in place an efficient student mentoring mechanism in every department.
- To put in place an efficient centralized student counselling mechanism to resolve various stress-related issues.
- Identification of advanced learners from slow learners.
- Introducing enhanced supplements by way of providing more knowledge and skill based activities for the advanced learners and implementing corrective policies like remedial classes, tutorial classes, special classes etc.
- Strengthening mentoring system.
- Try to provide computer skill the institution will take initiative to sign MOU with other institutions like Amtron.

### **3.7 Governance, management and leadership:**

- Decentralized administrative mechanism with accountability.
- Participatory functioning of the institution involving all staff members.
- Distribution of responsibilities equitably according to capabilities.
- Efficient Students' Council and Students' Grievance Cell, Students' Welfare Committee, Women Cell, Anti Ragging Committee etc having wide representation of staff and students in decision making, execution of policies and in growth prospects of the college.
- IQAC to record every year Comprehensive and effective performance appraisal of faculty as per API and staff through confidential reports.
- Developing Team building initiatives and good interpersonal relations.



- Upholding Conducive work environment.
- Effective internal control, compliance monitoring mechanism, periodic internal audit and timely statutory audit of the accounts.
- Continuous efforts to obtain development grants from funding agencies such as UGC, ICSSR, State Government, University etc.
- Reserve Fund/Corpus to be maintained sufficiently as per norms.
- To achieve cent percent paperless administration communication.

### **3.8 Innovations and Best Practices:**

- Each day college to ensures that it has a clean campus.
- Energy conservation by reducing Electricity consumption through installation of Solar-energy and LED lights.
- The college will encourage innovative practices in the field of teaching-learning strategies.
- The college will encourage innovative practices in various extra and co-curricular activities.
- Conduct green and environment audit.
- Conduct energy audit.
- To develop policies for solid waste management.
- College will take initiatives for reducing energy consumption.
- Prepare Code of Conduct for all the stakeholders of the college and to display it in the website.



## Prospective Plan Prepared by IQAC

With the following members:

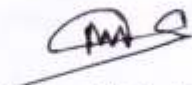
**Chairman:** Principal I/C  
Birjhora Kanya Mahavidyalaya


**Co-ordinator:** Dr. Kalpana Kalita Das  
IQAC, Deptt. Of Education

### Members:

1. Dr. Bandita Mazumder  
Deptt. Of Mathematics
2. Mr. Durga Charan Mahanta  
Deptt. Of Political Science
3. Mr. Premananda Sarkar  
Deptt. Of Economics
4. Miss Jamuna Ray  
Deptt. Of Assamese
5. Mr. Ganesh Barman  
Deptt. Of English

Prospective Plan accepted to be and Implemented from 01<sup>st</sup> August, 2017.

  
(Mrs. Nalini Das Baishya)  
Principal I/C  
Birjhora Kanya Mahavidyalaya  
Bongaigaon, Assam  
**Principal I/C**  
**Birjhora Kanya Mahavidyalaya,**  
**Bongaigaon**

  
(Dr. Kalpana Kalita Das)  
Co-ordinator, IQAC  
Birjhora Kanya Mahavidyalaya  
Bongaigaon, Assam  
**Co-ordinator**  
**IQAC**  
**Birjhora Kanya Mahavidyalaya**  
**Bongaigaon**